

# **IFF 2025**

## **General Assembly #3**

### **April 21th (Mon), 2025**

# Agenda

- Hygiene Safety Meeting
- About Rental Equipment
- About Container and Ice
- About Cooking Equipment Application
- About Traffic
- About Food Booth Guide Application
- About the Documents to Be Submitted via IFF Web
- Hygiene Safety Mini Quiz
- Q&A
- about next GA
- Container Sample
- Propane Gas 10kg Tent Decision

# Hygiene Safety Meeting

## [Food service regulations]

- raw meat, seafood, or eggs must not be served
- do not cut or skewer raw meat or seafood inside the tent
- uncooked vegetables must not be served
- use canned fruits
- Homemade whipped cream is not allowed

# Hygiene Safety Meeting

## [Food Preparation and Storage]

- Do not prepare or cook food the day before
- do not leave food at room temperature
- do not carry ingredients over to the next day
- Fermentation using yeast, etc. is strictly prohibited
- set up a Mini Water Station inside the tent
- Using knives or other blades inside the tent is prohibited

# Hygiene Safety Meeting

## [Hygiene-related Submissions]

- **Hygiene Safety quiz (At the end of today's GA)**
- **Hygiene Safety Agreement (Submit on next GA)**
- **Recipe Details ver.1 (From IFF Web, 4/21 20:00 ~5/1 23:50)**

# About Rental Equipment

The Hokkaido University Co-op serves as a mediator for arranging rental equipment

【About ordering process】

- Please submit the Rental Equipment Order Form on the official website by **May 1st (Thursday) at 11:50 PM**

# About Rental Equipment

## 【Cautions】

- Gas orders → Rental Equipment Order Form.

**Renting gas outside of this process is strictly prohibited.**

- For tents, prepare side panels for all four sides.

Tent size must not exceed **2.7m × 3.6m**

- Do not lend out any rental items you received from the Co-op to other groups.

# About Rental Equipment

- Rental Equipment Order Confirmation Session: **GA#4 (5/9 Friday)**
- You will receive a *Reservation Slip* and an *LP Gas Delivery Slip* from the rental company. Keep them safe.



# About Rental Equipment

【About payment process】

Date: **5/17 (Monday) ~ 5/23 (Friday)**

Location: Travel Center on the 2nd floor of the North Cafeteria

Cautions: Payment must be **cash and in full. No Credit cards.**

# About Rental Equipment

Please make sure to watch the generator and gas instruction videos that will be shared via IFF Guide.



# About Rental Equipment

**If your group is planning to rent a 10kg propane gas, remain seated after today's GA ends.**

# About Container and Ice

- You can purchase containers and ice through the Hokudai-sai Office.
- Please refer to the ***Container and Ice Catalog*** (available on the IFF Web) for information on types, quantities, and prices.

# About Container and Ice

How to place an order.

- Orders can be placed through the *Container and Ice Order Form* on the IFF Web.
- The submission period is **from April 21 at 20:00 to May 1 at 23:50.**
- **Make sure to submit your order within this period.**

# About Container and Ice

- You will be asked to pay for the containers and ice at **GA#4**
- Please check the total amount on the *Container and Ice Order Form* and **bring the exact amount—no change will be provided.**

# About Container and Ice

## How to pick up

### 【Container Pickup】

Date and time: Thursday, June 5, from 18:30 to 20:30(only one opportunity)

Location: the first floor of the Information Education Building

Cautions: Make sure to come with multiple people

Be sure to bring your *Container and Ice PASS* with you

# About Container and Ice

【Ice pick up】

Date and time: at the date and time you selected on the Order Form

Location: the first floor of the Information Education Building(same as for containers)

Caution: Be sure to bring your *Container and Ice PASS* with you.



# About Container and Ice

- Additional notes regarding ordering and pickup are listed in the IFF Guide.
- **Please make sure to read it carefully**

# About Cooking Equipment Application

- **Cooking Equipment Application** → for Fire Department and Fire Safety Staff to understand the fire- using equipment.
- **Concrete blocks and Fireproof Boards** → distributed based on the application.
- You **must** use these concrete block and Fireproof boards when using cooking equipment.
- Not using provided concrete blocks and Fireproof boards  
Using cooking equipment not declared in the application → **Penalty**

# About Cooking Equipment Application

- Application

- Via the **IFF Web**

- **Application Period**

- **From April 21th (today) to May 1st 23:50**

- ( You can make changes during the period)

- **No change** after the application period ends

- ( If absolutely necessary, contact the IFF Staff)

# About Traffic

## **【 Standard Entry Rules Do Not Apply 】**

**During the festival period( from June 5 to 8):**

- Hokkaido University's standard entry rules will not apply.**
- You must follow the special entry rules set for the Hokudai-sai.**

# About Traffic

## 【For Groups Using Vehicles 】

- You must apply for a Car Pass in advance
- Car Pass applications must be submitted through the IFF Web.
- Passes will be distributed to approved groups at GA#7 on June 2nd.
- Each group may have no more than two vehicles inside the campus at the same time.

# About Traffic

## 【How to apply 】

- open the vehicle entry/exit and driving application page on the IFF Web.
- Fill in the following sections in order:
  - date and time
  - destination
  - vehicle type
  - whether you need parking or not
  - location of where you're planning to park
  - driver's name
  - plate number of your vehicle.

# About Traffic

## 【3. Time Slots When Vehicles Are Allowed to Drive on Campus   】

Hokudai-sai	Date	Vehicle entry/ driving Hours
Day 1	6/6 (Friday)	7:00～12:00 (last entry by 11:30 ), 21:00～22:00
Day 2	6/7 (Saturday)	7:00～9:00, 21:00～22:00
Day3	6/8 (Sunday)	7:00～9:00, 17:00～19:00 (last entry by 18:30 )

**Driving vehicles on campus out of these time slots is strictly prohibited.**

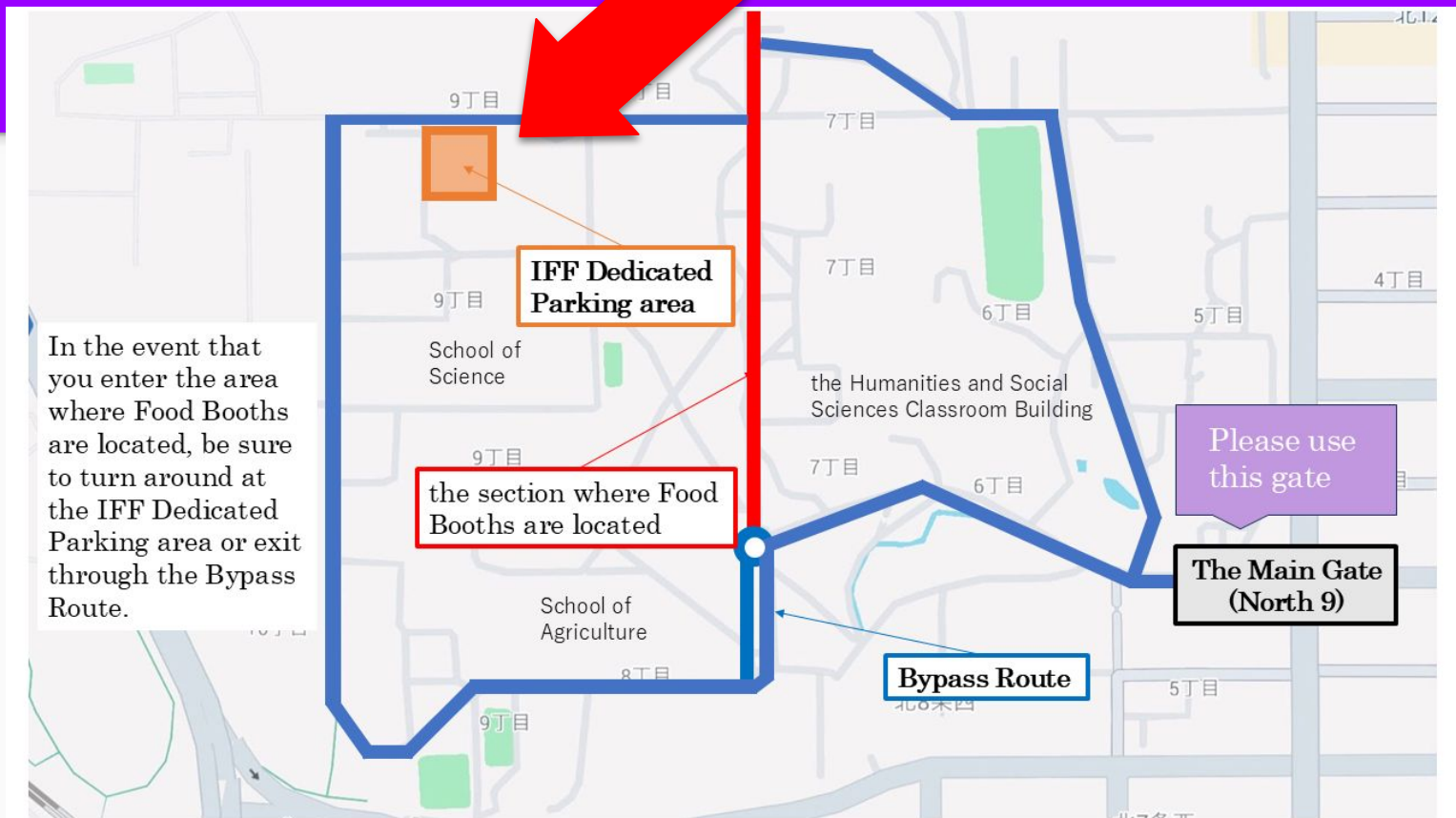
# About Traffic

## **【4. IFF-Designated Parking Lot and Detour Route   】**

- If you need to park your vehicle, **please use the IFF-designated parking lot located on the west side of the Science Building 5.**
- U-turns on the Main Street are strictly prohibited.



# About Traffic



# About Traffic

## **【In conclusion 】**

- the traffic rules are essential for ensuring the safety of both participants and visitors.
- Please make sure to read the IFF Traffic guide carefully.

# About Food Booth Guide Application

- Food Booth Guide Application

- Via the IFF Web

- From 4/21 20:00 ~ to 5/1 23:50

- Necessary Information

1. Name of your Signature Menu Item (in Japanese)

2. Description of your Signature Menu Item (in Japanese within 30 characters)

# About the Documents to Be Submitted via IFF Web

- Please refer to the handout “About the Documents to Be Submitted via the IFF Web”
- This year, all required documents for the IFF must be submitted through the IFF Web.  
Do not skip the submission.
- Even if a form is not relevant, submit it with all sections left blank.
- Blank submissions are enabled on the IFF Web, so you can submit documents even if you don't need to fill anything out.

# Hygiene Safety Mini Quiz

Both the Tent Leader and Hygiene Safety manager must take the quiz.

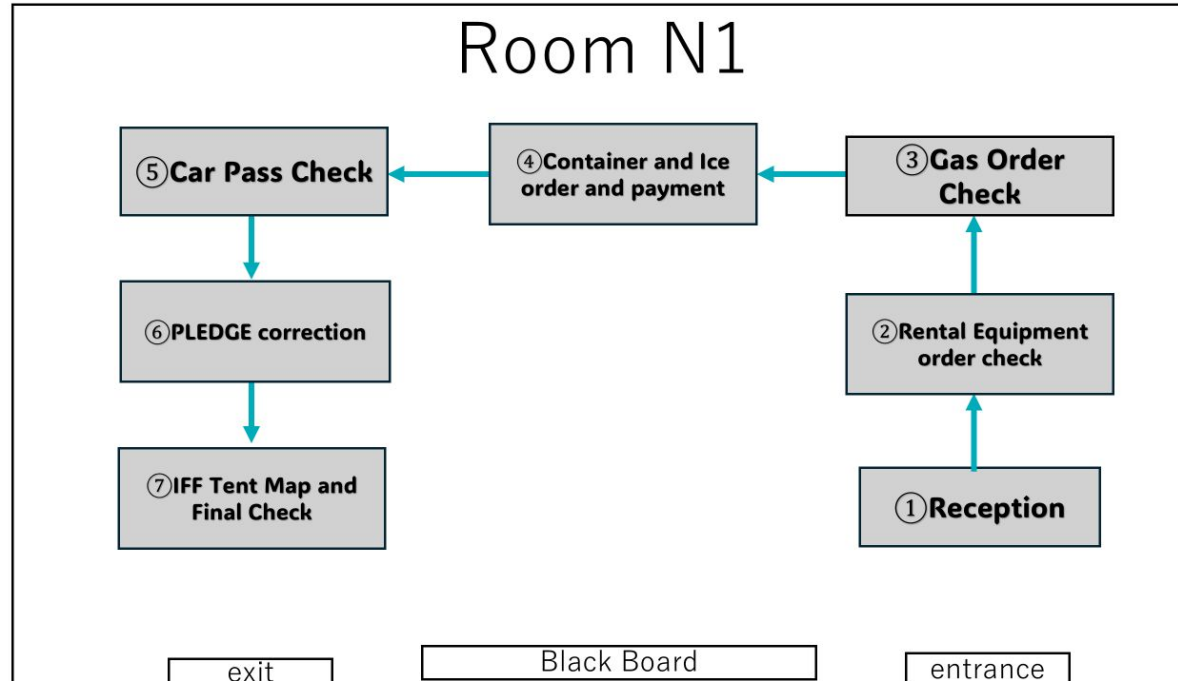
Raise your hand when you are finished.

# Q & A

# About next GA

Reception Start Time	Country
<b>18:30</b>	<b>Egypt / Thailand</b>
<b>18:40</b>	<b>Malaysia / Pakistan</b>
<b>18:50</b>	<b>Morocco / Bangladesh</b>
<b>19:00</b>	<b>Nigeria / Myanmar</b>
<b>19:10</b>	<b>Benin / China</b>
<b>19:20</b>	<b>Malawi-Zambia / Azerbaijan</b>
<b>19:30</b>	<b>Sri Lanka / India</b>
<b>19:40</b>	<b>Philippines / Vietnam</b>
<b>19:50</b>	<b>Indonesia / Uzbekistan / Taiwan</b>

# About next GA





- **If your group wishes to use a 10kg propane gas cylinder, please stay after the session.**

- If you would like to see the container samples, they will be displayed on the front.

# Container Sample

Displayed on the front

# Propane Gas 10kg Tent Decision