



IFF 2025 General Assembly

#5 Application Check



Agenda

May 12th (Mon), 2025

Office of the Hokkaido University Festival Executive Committee

IFF Staff

1. Contents

No.	Contents	Signature
1	Reception	
2	Recipe Details Revision	
3	Cooking Equipment Application Revision	
4	Final Check	

※Please obtain a staff member's signature at each step.

2. Distributed Materials

- #5 Agenda

3. Documents to be Submitted

Name of document	Date of distribution	Deadline	Submission method
Recipe Details (Ver. 2)	5/12 18:30	5/14 23:50	Web

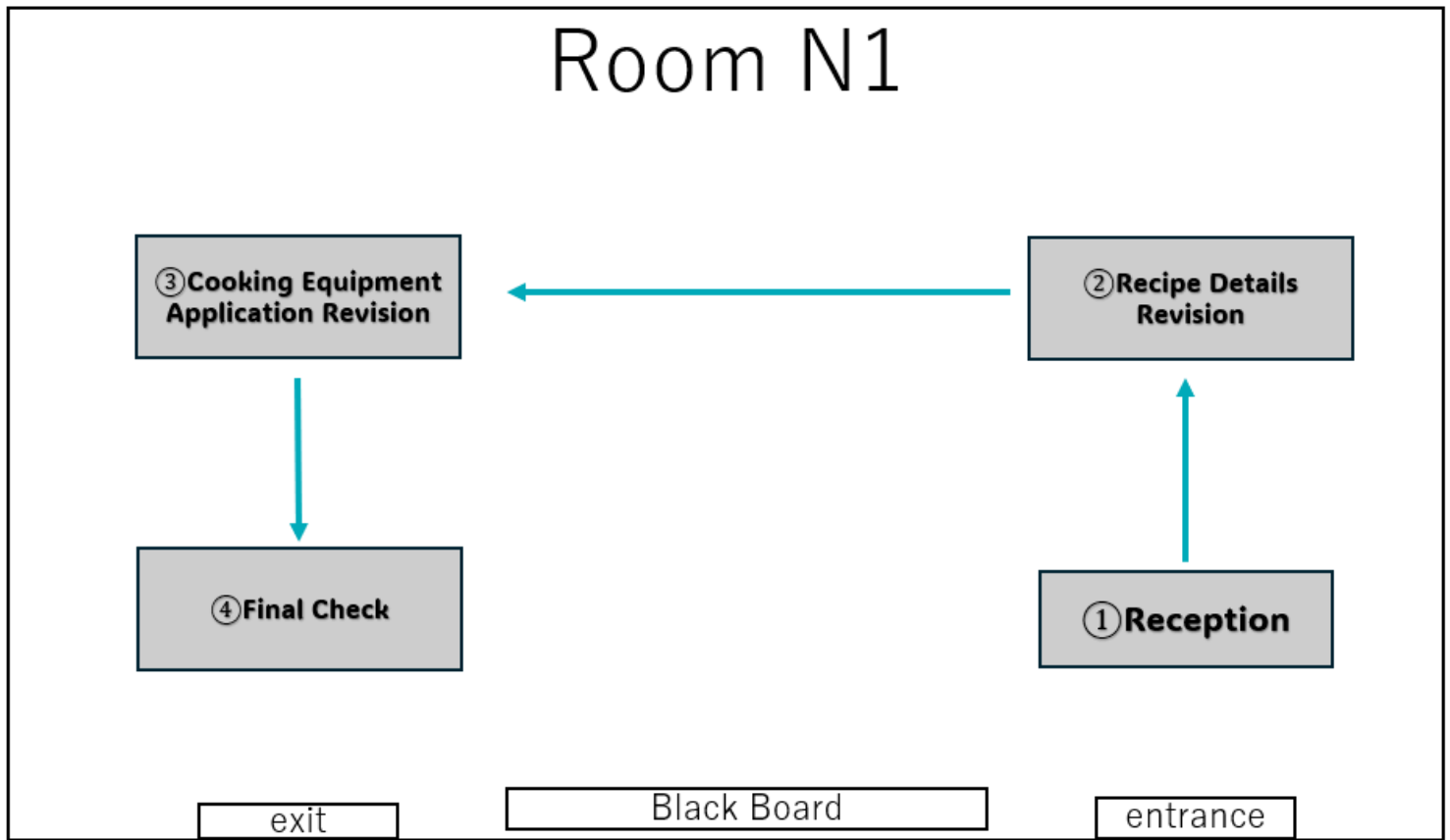
Notes

- The next GA (GA#6) will be held on May 19th (Monday), from 18:30 at **Room N302** of the Institute for the Advancement of Higher Education.

IMPORTANT

- Just like GA#1 to GA#3, the next GA will start once all participants are present.
- The next GA will be held at a different location from usual!
- The entrance to Room N302 is on the **2nd floor!**

【GA#5 Flow Chart】



① Reception

Reception will be conducted here. Please follow the instructions of the staff.

② Recipe Details Revision

If there are any hygiene-related issues in the Recipe Details you submitted, we will point them out and ask you to make corrections.

③ Cooking Equipment Application Revision

If there are any fire safety issues in the Cooking Equipment Application you submitted, we will point them out and ask you to make corrections.

④ Final Check

We will check that staff signatures have been obtained in all sections.