



## IFF 2025 General Assembly #6 May 19th (Mon), 2025

## Agenda

- About Recording/Interview
- Rental Equipment Meeting
- About Hokudai-sai Official Goods
- Hokudai-sai Safety Management Rules
- Fire Safety Meeting
- Fire Safety mini Quiz
- About Duty
- Recipe Details Revision (Ver.3)
- Q&A
- About next GA

#### About Recording / Interview

- During the Hokudai-sai, media and Hokudai-sai staff will be taking photos and videos.
- If your Tent does not wish to appear in any photos or videos, please raise your hand.

## Rental Equipment Meeting

#### How to use the Generator

https://www.youtube.com/watch?v=Kfl2guPCOTk

#### How to use the Fire Equipment

https://www.youtube.com/watch?v=BG2jqUpBEFE

## Hokudai-sai Safety Management Rules

## Fire Safety Meeting

#### **Submissions**

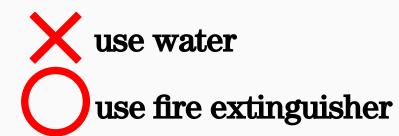
- Cooking Equipment Application (Submission Finished)
- Fire Safety Agreement (Handed out today)

Deadline: Next GA (6/2)

### Fire or electric equipment

• Keep it at least 100 cm vertically and 30 cm horizontally away from any flammable items or the tent itself.

·If there's a fire involving gasoline or oil...



### Fireproof Boards/Concrete Blocks

- Fireproof Boards:
  - Use fire equipment underneath to protect the table from burning.
- Concrete Blocks:
- Use for stronger heat sources like charcoal grills.

- Pick them up at the HUISA Tent between 7:30 a.m. to 8:30 a.m. on 6/6 (Friday)
- **Each tent needs to bring their own aluminum foil**, in order to wrap it around the Fireproof Boards

#### Gasoline

- •Buy gasoline from a gas station near the university. (Student ID required)
- ·always use designated gasoline containers.
- •NEVER leave the container open
- •<u>If you rented a generator</u>, the rental company will give you a gasoline container.
- •Do NOT use substitutes like plastic tanks.

#### Gasoline

- •Never pour gasoline out on the street or into drains.
- · If Gasoline spills,
  - 1. Stop using the generator and any fire or electric gear.
  - 2. Move flammable stuff away.
  - 3. Tell the nearest IFF Staff.

## Propane Gas

- Don't place them near fire equipment
- ·use hoses no longer than 2 meters
- ·Don't wrap hose around table legs
- Don't borrow or lend tanks.

## Propane Gas

If anything feels off while using gas...

- **1.** Close the propane tank valve.
- 2. Stop all fire and electric gear (including generators).
- 3. Tell the nearest Hokudai-sai Staff member or contact the

Hokudai-sai Office Room.

#### **Others**

- Cord reels must be fully extended when in use.
- •<u>If you're using charcoal</u>, don't use it on grass. Dispose it properly.
- Never let iron plates cover <u>cassette gas canisters</u>

## Fire Extinguisher Zone

• Pick up both the extinguisher and certificate at:

@HUISA Tent, 7:30-8:30 a.m.

Place them somewhere in front of your tent where they're easy to spot and grab.

#### Tents designated as Fire Extinguisher Zones

- IFF1 Malaysia
- IFF4 Vietnam
- IFF6 India
- IFF7 Pakistan
- IFF10 Sri Lanka

- IFF11 Nigeria
- IFF12 Thailand
- IFF14 Uzbekistan
- IFF16 Egypt
- IFF18 Bangladesh

## [IMPORTANT] Fire Inspection

- •Fire Inspection starts at 9:30 a.m. on 6/6 (Friday)
- •start setting up by 8:00 a.m.
- •fill out the self check sheet before the inspection

## Fire Safety mini Quiz

Both the Tent Leader and Fire Safety manager must take the quiz.

Raise your hand when you are finished.

## **About Duty**

#### **Duties and Penalties**

- Trash Bin Duty
- Night Patrol Duty
- Penalty Range System

### Trash Bin Duty: Main Points

- Sign at the HUISA Tent, and then head to the Trash Bin. (Location is detailed in Page 1 of Manual)
- Read "How to Separate Waste" (Refer to Page 2 of Manual) and encourage visitors to separate their waste correctly.
- When trash bags become full, one person must bring them to the Garbage Station.
  - Make sure trash is sorted correctly at the Garbage Station.

### Night Patrol Duty: Main Points

 Sign <u>twice</u> at the HUISA Tent, and patrol the IFF area of Hokudai-sai. (From Malaysia Tent, until Bangladesh Tent)

22:00 Timeslot	Actual Time of Arrival / Departure	Country (Person 1)	Country (Person 2)
START of Shift			
END of Shift			

 Try to scare away crows from tents, if any. Report any serious suspicious activity to nighttime Hokudai-sai Staff.

### Penalty Range System (full table in Manual)

- 1. Why are Penalties Necessary?
- 2. Penalty Ranges vs. Penalty

Trash Bin Duty Late to / Left Early	¥1,000~¥2,500
Trash Bin Duty Missed / Ignored	¥2,500~¥5,000
Night Patrol Duty Late to / Left Early	¥1,000~¥2,500
Night Patrol Duty Missed / Ignored	¥2,500~¥5,000

#### Penalty Range System (full table in Manual)

Misbehavior / Transgression of Hokudai-sai Rules	~¥10,000
Ignored Setup / Removal of Eat-In Tent	~¥10,000

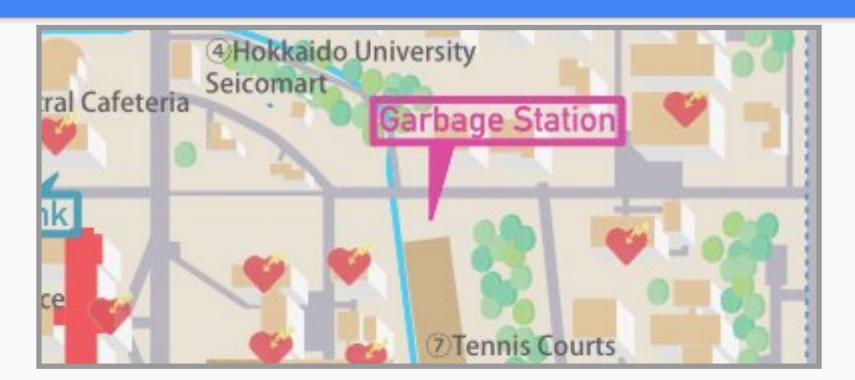
- Difficult to determine the minimum amount of penalty.
- The Eat-In Tents are very important.
- Hokudai-sai Rules to Note: The unallowed use of vehicles without a permit and outside of permitted hours, and littering of trash.

## Points Explained

- Trash Bin Duty
- Night Patrol Duty
- Penalties

To be explained in GA#7: Eat-In Tent

## [Under Discussion]



## Recipe Details Revision(Ver.3)

#### Recipe Details Revision (Ver.3)

- Hokudai-sai does **not** undergo official food inspections by a health center.
- To ensure food safety, **we rely on your Recipe Details** to provide guidance.
- In case of any accident (e.g., food poisoning), your Recipe Details will be used for investigation.
  - → Therefore, they must be **accurate and detailed** .

## Recipe Details Revision(Ver.3)

All tents must update their Recipe Details based on GA#5 feedback.

Please make sure to include:

- **V** A clear note that **only pre-cut meat** is used
- **W** The **marination time** (if applicable)
- Whether perishable ingredients are **stored in a refrigerator**
- All other changes requested at **GA#5**
- **★** Vague entries like "cook" or "prepare" without explanation will **not** be accepted.

## Recipe Details Revision(Ver.3)

- If Version 3 is still vague or incomplete,
  - → You will be contacted by email for further revisions.
- This creates more work for both your team and IFF staff.
- Please ensure Version 3 is your final and complete submission.

U Deadline: May 21st, 11:50 PM

## Q&A

# Tents We want you to come to the front after this

- Malawi
- Myanmar
- Malaysia
- Uzbekistan
- Benin

#### **About Next GA**

6/2 (Monday)

18:30 N1