



IFF 2025 General Assembly

#7 Pre-festival Meeting



Agenda

June 2nd (Mon), 2025

Office of the Hokkaido University Festival Executive Committee

IFF Staff

1. Contents

No.	Contents	Speaker
1	Notes for the Day	IFF Staff
2	IFF Quick Map 2025 Distribution	IFF Staff
3	From HUISA	HUISA
4	About refilling propane gas	IFF Staff
5	Car Pass Distribution	Traffic Staff
6	Q & A	IFF Staff
7	about next GA	IFF Staff
8	Food Menu Check	Hygiene Staff
9	Eating Area Explanation	IFF Staff

2. Distributed Materials

- IFF Guide On the Day
- IFF Quick Map 2025
- Car Pass
- Tent and Eating Area Manual (Thailand, China)

3. Documents to be Submitted

No.	Name of document	Date of distribution	Deadline	Submission method
1	Fire Safety Agreement	Distributed on 5/19 (GA#6)	6/2 (GA#7)	Document
2	Food Menu	-	6/2 (GA#7)	Document
3	IFF Feedback Form	link shared on 6/16 via open chat	6/20 23:50 (GA#8)	Google Form

Notes

- The next GA (GA#8) will be held on June 20th (Fri), from 18:30 at Room N1 of the Institute for the Advancement of Higher Education.
- **The deposit will be returned at GA #8, so do not forget to attend the GA!**
- We will distribute a Participation Permit, Food Ingredients List, Self-Check Sheet, Food Booth Grand-Prix QR Code, IFF Quick Map 2025, Waste Sorting Guideline and Duty Sign-Up Sheet on the first day of Hokudai-sai (Friday).

Thank you so much for your hard work preparing for the festival!

Otsukaresamadeshita!

Let's put safety first and enjoy the festival!

